

**QUESTIONS AND ANSWERS FROM THE MARCH 29, 2016 INFORMATION CONFERENCE
DAY PROGRAM – COMMUNITY INTEGRATION AND EMPLOYMENT
INFANT DEVELOPMENT PROGRAM
RESIDENTIAL CARE FACILITY – ELDERLY (RCFE)**

GENERAL QUESTIONS:

What if there is an electronic problem with sending or submitting the document?

- If you do not receive an auto response immediately upon submission of your proposal(s), contact TCRC Resource Development at 805-884-7220 no later than 9:00 AM on the Monday after the RFP submission is due. THIS NUMBER IS ONLY FOR ISSUES/PROBLEMS WITH RFP SUBMISSIONS. PLEASE DO NOT CALL THIS NUMBER WITH ANY OTHER QUESTIONS REGARDING THE RFP.

Is it ok to submit resumes, or organizational charts as PDFs?

- Yes, it is ok to submit attachments as PDFs. These attachments could be resumes or other ancillary documents, but not the actual service proposal. **The service summary must be submitted in Word, no exceptions.**

What is the process for reviewing proposals?

- Once they are received, the Resource Development team will pre-screen the applications, to ensure that they conform with the RFP guidelines. The proposals are distributed and reviewed by an interdisciplinary team and scored using a standardized scoring tool. The higher/highest scoring proposals will move forward and the agency or person awarded will be scheduled for an interview. In the case of the day program, only one proposal will be accepted.

Are there any hints for submission?

- Please do not send in logos, pictures, etc. They use a lot of data and do not contribute to the proposal. We are looking for the "meat and potatoes" of what you intend to provide for services.
- Follow the directions carefully.
- Stick to the number of pages requested, no more.

805/Early Intervention Services:

TCRC will not vendor a new 805 program who does not have their speech, O/T and P/T providers identified as being ready to provide services at the time of vendorization. (No, we don't need names)

805 rates are temporary payment rate, as determined by DDS.

Is it required that early interventionists have a masters degree?

- No, early interventionists are only required to have a bachelors degree. However, specialists such as speech, O/T and P/T will need to be licensed.

**055 COMMUNITY INTEGRATION AND EMPLOYMENT SKILLS DAY PROGRAM--
PASO/ATASCADERO**

Discussed that this program can be community based, but the expectation would be to have a plan for weather and behaviors while in the community.

How many potential referrals will be given to the new day program?

- We anticipate up to 30 individuals in the near future. Referrals are not guaranteed, this information was obtained from a query of the North County Manager and teams.

Is the cap on this program 35?

- Yes, 35 is the maximum capacity for this day program model.

Does TCRC have a client profile for this program?

- People who have challenging behavioral needs, but who would also benefit from volunteer and employment opportunities.

Is this program partnered with Department of Rehabilitation (DOR)?

- No, but individuals may be referred to DOR once the team agrees

Is it required that this program be licensed by CCL?

- This program must be licensed if there is any time spent at a site owned/leased by the agency.

Can my day program be a staggered capacity?

- In all likelihood this will not be possible. CCL will be looking for set capacity that meet the fire clearance and facility physical plant requirements. For further information contact CCL.

What if I already have a CCL licensed day program, can we have this program at the same site?

- TCRC is looking for a new day program that can serve up to 35 new individuals. However, we will not prevent conversion or addition of a new program at your existing site. We will still ensure that it meets our needs for this new day program model.

A cost statement would be required for this program to determine rates.

RCFE:

How does a facility go about acquiring a Dementia and Hospice waiver?

- You would apply to CCL for these when you submit your application to Licensing.

Are you looking for both level 3's and 4's?

- Yes, but be aware that Title 17 has requirements for experience for both Administrators and staff. See Title 17 section~56038

Do I need to have non-ambulatory beds?

- Yes, you must have at least 4 non-ambulatory beds. This is so that people will not have to leave their home should they break a leg, or have some physical incapacity.

Can I be vendored for 6 beds?

- If a provider is already licensed prior to 2016, then you can apply for 6 beds.
- If a provider is becoming licensed, they will be vendored for 4 beds in order to meet expectations of the Centers for Medicaid and MediCal Services (CMS) Final Rule.
- We are expecting to hear news of augmented rates for four bed facilities to allow for more homelike environments such as everyone having their own bedroom.

How are rates set?

- Rates are set by service levels as indicated in the Alternative Residential Model (ARM). Be aware that there are additional staffing and consultant hours attached to higher levels of service.